



Select Board Meeting

Monday, November 21, 2022 7:00 PM

6:30 PM Executive Session

7:00 PM Regular Meeting

Lifelong Learning Room at The Robb Center

30 Whittier Court, Andover, MA 01810

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TOWN OF ANDOVER, MASS

I. Call to Order – 6:30 P.M.

II. Executive Session

Board to vote to go into executive session for confidential communications with Town Counsel and pursuant to Purpose 3 to discuss strategy with respect to litigations filed by William Fahey, and that the Chair declare that an open session may have a detrimental effect on the litigation position of the Town and to return to open session.

III. Opening Ceremonies

A. Moment of Silence/Pledge of Allegiance

IV. Communications/Announcements/Liaison Reports

V. Citizens Petitions and Presentations

VI. Public Hearings

A. Liquor License Transfer

Board to consider the application of Five Bartlet St., Inc. d/b/a Driscoll's Package Store, 5 Bartlet Street, Andover, MA, to transfer an Off Premise Retail Package Store All Alcoholic Beverages License from McGann Associates, Inc. d/b/a Driscoll's Package Store, 5 Bartlet Street, Andover, MA. Kaushal J. Patel, 172 Main Street, Acushnet, MA 02743 is the designated manager.

B. Capital Improvement Program FY2024 – 2028

Town Manager to present the Town Manager's recommended Capital Improvement Program.

VII. Regular Business

A. Trustees of the Punchard Free School

Chairman of the Trustees of the Punchard Free School to give a presentation.

B. Diversity, Equity and Inclusion Update

Director of Andover DIVERSE to give an update to the Board on the staff Diversity, Equity, and Inclusion (DEI) Survey and the work of the Diversity in Hiring working group.

C. Andover Leadership Academy Update

Director of Community Services to give an update to the Board.

D. Andover Means Tested Senior Tax Exemption

Board to consider voting to set the exemption amount for the Andover Means Tested Senior Tax Exemption as voted in the 2018 ATM Article 37. The exemption may be up to a 100% match but no less than a 50% match of the amount of the circuit breaker income tax credit that the applicants received in the previous year.

E. Town Governance

Board to discuss and consider voting to accept the Town Governance Study Committee's recommendations on the following recommendations:

- Share civics information with residents through inserts included in Town mailings.
- Require Town Manager to present long-term, financially sustainable fiscal planning and forecasting to the Select Board.
- Require that the Town Manager or his/her designee periodically report to the Select Board on the state of and improvements to the Town's business processes.

VIII. Public Hearings

A. Fiscal Year 2023 Tax Classification

Board to discuss classification and taxation of all property in Town.

IX. Consent Agenda

A. Appointments by the Town Manager

Board to vote that the following appointments by the Town Manager be approved.

Department	Name	Position	Rate/Term	Date of Hire
Andover Police Department	Enid DeCastro <i>(Sophie Robbins)</i>	Office Assistant III	\$56,496.30	11/28/2022
Community Services – Recreation	Linda D'Andrea	Part-Time Office Assistant II	\$26.73/hr	11/21/2022
Community Services – Youth Services	Valeria Cauia	Building Assistant	\$15.00/hr	11/7/2022
Community Services - Recreation	Kerry Larney	Kid Care	\$20.50/hr	11/14/2022
Community Services - Recreation	Jackie Pepper	Kid Care	\$14.50/hr	11/14/2022
Community Services - Recreation	Alexandria Macaуда	Kid Care	\$14.50/hr	11/14/2022
Master Plan Steering Committee	Prashant Navkal	Member	6/30/2024	11/21/2022

X. 2023 Select Board Meetings

A. Board to consider voting to accept the following Select Board Meeting Schedule:

January 9, 2023

January 27, 2023

February 13, 2023

February 27, 2023

March 13, 2023

March 27, 2023

April 10, 2023

April 24, 2023

XI. Executive Session

Board to vote to go into executive session for confidential communications with Town Counsel and pursuant to Purpose 3 to discuss strategy with respect to potential litigation with the Department of Environmental Protection and that the Chair declare that an open session may have a detrimental effect on the litigation position of the Town, and to approve and not release executive session minutes of August 15, 2022 and November 7, 2022, and not to return to open session.

XII. Adjourn

If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the Americans with Disabilities Act, please contact Kathryn Forina in the Town Manager's Office at 978-623-8215 or by email at kathryn.forina@andoverma.us

MEETINGS ARE TELEVISED ON
COMCAST CHANNEL 22 AND VERIZON CHANNEL 45